



SEMET AVIATION
AFFORDABLE ACCESSIBLE AVIATION

Transferring your training records

Transferring your training documents is very easy.

Due to protection of your personal data and in accordance with current GDPR guidelines SEMET Aviation are not able to directly contact your previous flying school and request the data.

The process is as follows:

- You must email your previous school requesting a transfer of your records, if this is by email please CC,
 - theteam@semetaviation.co.uk
- Request a Transfer of records to SEMET Aviation for the attention of head of training with an email such as below

SEMET Aviation can expect to receive a copy of training records WITHIN 2 weeks of your initial email and we will notify you when we have received your request and again when we have received the records of your training

*Dear {Previous Flight School},
I would like to request the transfer of my
training records for the attention of the Head
of Training of SEMET Aviation where I wish to
continue my flight training.*

*Please could electronic records be
forwarded to
theteam@semetaviation.co.uk and hard
copy records sent to:*

*Head of Training,
SEMET Aviation
Blackbushe Airport,
Camberley, Surrey,
GU17 9LQ*

Kind regards,

{Your name}

Any queries do get in touch, our team are available outside of office hours by email and on the phone to assist during the days. We look forward to flying with you!

